

**PROCEEDINGS OF THE PRINCIPAL,GOVT.ARTS & SCIENCE COLLEGE,KOZHIKODE-18**

Govt.Arts &Science College,Kozhikode-Variou Committees in the College for the year 2023-24-  
Constituted Orders-issued.

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ORDER NO: \_\_\_\_\_

Dated:07.09.2023

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Read:-

**ORDER**

The College Council held on 08/10/2021 have decided to constitute various committees for the smooth functioning of the day to day activities in the college for the academic year 2023-24 and submitted a proposal mentioning the name of Convener and members of the committees.

Considering the proposal submitted by the College Council, sanction is hereby accorded to constitute various committees for the smooth functioning of the College for the year 2023-24, as per the list appended to this Order .

The conveners of various committees should convene meetings of the concerned committees and should keep their minutes and submit it to the Principal. The persons in charge of Seminar Hall, Auditorium & Ladies heaven should keep a duplicate key with them. Committees constituted as per the UGC direction , should follow the guidelines of UGC.

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To,

The Persons concerned

Copy To,

- 1.Senior Superintendent
2. Junior Superintendent
- 3.Head Accountant
4. A1, A2, A3, A4, A5, B2, B3, B4 and B5 Seats
5. Current File
6. Stock File

**COLLEGE COMMITTEES 2023-24 ACADEMIC YEAR**

**A - TEACHING , LEARNING & EVALUATION**

**1-ADMISSION & ORIENTATION- UG**

<b>L. NO</b>	<b>NAME</b>	<b>DEPARTMENT</b>	<b>Nominated as</b>	<b>RESPONSIBILITY</b>
1	<b>Sreeshma Sreenivasan</b>	<b>Statistics</b>	<b>Convener</b>	U.G. Admission and arrangement of Orientation class for newcomers
2	Ayisha V N	Arabic	Member	
3	Dr Jayasree S	Botany	Member	
4	Dr.Shaniba V	Chemistry	Member	
5	Jincy V K	Commerce	Member	
6	Dr. Suresh Babu	Economics	Member	
7	Ragi K R	English	Member	
8	Dr. Jayesh P Nair	Hindi	Member	
9	Noufal M	History	Member	
10	Dr. Susmitha S	Malayalam	Member	
11	Dr. Haharish V K	Mathematics	Member	
12	Dr. Rendeep NC	Physics	Member	
13	Dr. Athul Meethal	Physical Edn	Member	
14	Shijina K	Zoology	Member	
15	Jalaja	Office	Member	

**2- ADMISSION- PG**

<b>L. NO</b>	<b>NAME</b>	<b>DEPARTMENT</b>	<b>Nominated as</b>	<b>RESPONSIBILITY</b>
1	<b>Dr. Yaseer K M</b>	<b>Commerce</b>	<b>Convener</b>	PG Admission
2	Viswas Viswam K C	English	Member	
3	Dr. Radeena DN	Economics	Member	
4	Dr Shamili M	Hindi	Member	
5	Lukmanul Hakeem K	History	Member	

6	Dr. Sajeev P V	Malayalam	Member	F.G.ADMISSION
7	Dr. Ayisha Muhsina	Physics	Member	
8	Dr. Jilesh V	Statistics	Member	
9	Dr. Binoy K	Physical Edn		
10	Jalaja	Office	Member	

### 3- TUTORIAL

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Dr.Suresh Babu</b>	<b>Economics</b>	Convener	Prepare a plan for Tutorial work of the College and maintain the record of the same.
2	Ayisha V N	Arabic	Member	
3	Dr. Jayasree S	Botany	Member	
4	Dr. Sarada K	Chemistry	Member	
5	Dr. Sumitha K	Commerce	Member	
6	Indu P	English	Member	
7	Sarafunnisa	Hindi	Member	
8	Joshi P P	History	Member	
9	Dr.Sajeev	Malayalam	Member	
10	Dr. Rasmi K M	Mathematics	Member	
11	Smera S	Physics	Member	
12	Dr. Nidhin K	Statistics	Member	
13	Dr. Shanij K	Zoology	Member	

### 4- Attendance

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Dr. Rendeep N C</b>	<b>Physics</b>	Convener	
2	Ayisha V N	Arabic	Member	
3	Dr. Swapna KS	Botany	Member	

4	Dr.Sarada K	Chemistry	Member	Prepare consolidated attendance statement for each class and record.
5	Jincy V K	Commerce	Member	
6	Pramod E K	Economics	Member	
7	Indu P	English	Member	
8	Dr Binu D	Hindi	Member	
9	Joshiba P P	History	Member	
10	Dr. Susmitha S	Malayalam	Member	
11	Dr. Reshmi K M	Mathematics	Member	
13	Sreeshma Sreenivasan	Statistics	Member	
14	Shijina K	Zoology	Member	

**5 - CU CBCSS- UG**

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Dr. Muneer C P</b>	<b>Chemistry</b>	<b>Convener</b>	Preparation of Internals at Dept Level and uploading it.
2	Dr. Abdul Raheem	Arabic	Member	
3	Dr.Jayasree S	Botany	Member	
4	Dr. Shaniba V	Chemistry	Member	
5	Dr. Sumith K	Commerce	Member	
6	Dr. Radeena DN	Economics	Member	
7	Shinjitha S	English	Member	
8	Saleeja A.P	Hindi	Member	
9	Noufal M	History	Member	
10	Dr. Stalindas PP	Malayalam	Member	
11	Dr. Harish V K	Mathematics	Member	
12	Reena N V	Physics	Member	
13	Shijina K	Zoology	Member	

14	Manju	Office	Member
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**6 CU CBCSS- PG**

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Dr.Roobiya L</b>	<b>Economics</b>	<b>Convener</b>	Preparation of Internals at Dept Level and uploading it.
2	Jincy V K	Commerce	Member	
3	Dr. Kabeer KT	Economics	Member	
5	Dr.Shihabudheen Poonthala	History	Member	
6	Dr. Abdul Gafoor P	Malayalam	Member	
7	Madhu N	Physics	Member	
8	Dr. Sheniya Jose	English	Member	
8	Sreeshma Sreenivasan	Statistics	Member	

**7 – CUSSP-**

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Dr. Soniya E Pa</b>	<b>Hindi</b>	<b>Convener</b>	Training/Technical Support/Setting up of facilities at college & Department level/solution to the problems of student's accessibility
2	Aysha VN	Arabic	Member	
3	Dr Renjana PK	Botany	Member	
4	Dr. Vanaja K A	Chemistry	Member	
5	Dr. Gireesh Kumar K	Statistics	Member	
6	Dr. Suresh Babu P A	Economics	Member	
7	Soumia D Sherin	English	Member	
8	Mridula KR	Hindi	Member	
9	Lukmanul Hakeem	History	Member	
11	Dr Hareesh V K	Mathematics	Member	
12	Ayisha Muhsina	Physics	Member	

**8 - Time Table**

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Dr. Resmi K M</b>	<b>Mathematics</b>	<b>Convener</b>	Modifying master time table & prepare the calender for internal evaluation
2	Dr. Abdul Raheem	Arabic	Member	
3	Dr. Shaniba V	Chemistry	Member	
4	Indu	English	Member	
5	Dr. Yaseer K M	Commerce	Member	
6	Dr. Roobiya L	Economics	Member	
7	Dr. Geetha	Sanskrit	Member	
8	Dr Susmitha S	Malayalam	Member	
9	Dr. Beena P	History	Member	
10	Reena	Physics	Member	
11	Sathian V T	Politics	Member	

#### 9 - University Examinations

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Dr. Bhargavan P</b>	Hindi	Deputy Chief	Conducting University Examination
2	Dr. Binu D	Hindi	Additional Chi	
3	Pramod E K	Economics	member	
4	Dr. Bindu T V	Malayalam	member	
5	Dr. Shihabudheen P	History	member	
	Reena N V	Physics	Member	
6	Sathian V T	Politics	member	
7	Manjusha	Office	member	

#### B- RESEARCH,CONSULTANCY & EXTENSION ACTIVITIES

##### 1-Research Committee

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
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1	<b>Dr T A Anand</b>	Hindi	Convener	Co-ordination of Research related activities
3	Dr. Subair K A	Commerce	Member	
4	Dr CP Shaheed Ramzan	Economics	Member	
5	Dr. Priya P	History	Member	
6	Dr Stalindas	Malayalam	Member	
7	Dr. Binitha	Physics	Member	
8	Dr. Jilesh V	Statistics	Member	

### 2. Research Journals -Arts

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Ragi K R</b>	English	Convener	Publication of Research Journal (Arts)
2	Dr. Abdul Raheem M K	Arabic	Member	
3	Dr. Sheba Susan Jhons	Commerce	Member	
4	Pramod E K	Economics	Member	
5	Dr. Baby Sheeba	Malayalam	Member	
6	Dr. Mridula KR	Hindi	Member	
7	Dr. Beena P	History	Member	
8	Sathyan V T	Politics	Member	
8	Dr. Geetha	Sanskrit	Member	

### 3-Research Journals -Science

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Dr. Vidya Varma PK</b>	Botany	Convener	Publication of Research Journal (Science)
2	Dr Biju K P	Physics	Member	
3	Dr Shani K	Zoology	Member	
4	Dr. Vanaja K A	Chemistry	Member	
5	Dr. Harish V K	Mathematics	Member	

7	Dr. Bindu P	Statistics	Member	
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#### 4- Seminar Series 2020

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Dr. Stalindas PP</b>	Malayalam	Gen. Convener	Co-ordination of Seminars, Webinars & Workshops
2	Ayisha V N	Arabic	Co-ordinator	
3	Dr. Vidya Varma PK	Botany	Co-ordinator	
4	Dr. Subin Kumar K	Chemistry	Co-ordinator	
5	Abhilash M K	Commerce	Co-ordinator	
6	Dr. Sujin K N	Economics	Co-ordinator	
7	K R Ragi	English	Co-ordinator	
8	Saleeja A.P	Hindi	Co-ordinator	
9	Joshiya P P	History	Co-ordinator	
10	Dr. Bindu T V	Malayalam	Co-ordinator	
11	Dr. Harish V K	Mathematics	Co-ordinator	
12	Dr. Biju K P	Physics	Co-ordinator	
13	Dr. Bindu P P	Statistics	Co-ordinator	
14	Abdul Riyas K	Zoology	Co-ordinator	

#### 5-Information Officer

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Dr. Edakkotte Shaji</b>	Commerce	Information Of	Deals the files of RTI

#### 6 - National Service Scheme

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	Abdul Riyas K	Zoology	Programme Of	Co-ordinating NSS Activities
2	Lt. Kabeer KT	Economics	Programme Of	

#### 7 - National Cadet Corps



L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	Dr.Sujin KN	Economics	ANO	Co-ordinating NCC Activities

#### 8 - Palliative Care

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	Dr. Shaniba V	Chemistry	Co-ordinator	Palliative Care

#### 9. Distance Education

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	Lt. Kabeer KT	Economics	Co-ordinator	Coordinating Distance Education Programme

#### 10 - Continuing Education

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	Dr.Subair K A	Commerce	Co-ordinator	continuing Education
2	Dr Abdul Gafoor P	Malayalam	member	
3	Dr. Sonia Epa	Malayalam		
4	Dr Moncy Mathew	English	member	
5	Abdul Riyas K	Zoology		
6	Rajeevan P	S S	Member	
7	Jayesh P Nair	Hindi	member	

#### 11 - Library Advisory Committee

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	Dr Renjana PK	Botany	Convener	Advisory body for improving the functioning and Devt. Of General Library
2	Dr. Vanaja K A	Chemistry	Member	
3	Dr. Sumitha	Commerce	Member	
4	Sheniya Jose	English	Member	
5	Dr. Priya P	Hindi	Member	
6	Dr.Baby Sheeba C P	Malayalam	Member	

7	Dr. Beena P	History	Member	
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### 12 - Media & PR

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Remya Krishnan</b>	<b>English</b>	<b>PRO</b>	Public Relations
2	Dr. Soniya E Pa	Malayalam	Member	
3	Dr. Nidhin K	Statistics	Member	
4	Dr T A Anand	Hindi	Member	

### C- INFRASTRUCTURE & LEARNING RESOURCES

#### 1 - Computer & Accessories

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Madhu N</b>	<b>Physics</b>	<b>Convener</b>	Purchasing /Maitanence of Computers and Accessories
2	Dr Nidhin K	Statistics	Member	
3	Dr. Radeena DN	Economics	Member	
4	Shaiju Hendriks K	History	Member	
5	Dr Abdul Gafoor P	Malayalam	Member	
6	Dr Subin Kumar K	Chemistry	Member	
7	Jayesh P Nair	Hindi	Member	

#### 2 - Website updation

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Dr. Reshmi K M</b>	<b>Mathematics</b>	<b>Convener</b>	updation of college
2	Dr Abdul Raheem	Arabic	Member	
3	Dr.Jayasree S	Botany	Member	
4	Dr. Subin Kumar K	Chemistry	Member	
5	Dr. Suresh Babu P A	Economics	Member	
6	Shinjitha S	English	Member	

7	Sarafunnisa	Hindi	Member	website/provide inputs from Departments
8	Kala K K	History	Member	
9	Dr.Bindu T V	Malayalam	Member	
10	Dr. Yaseer K M	Commerce	Member	
11	Dr. Vineetha	Physics	Member	
12	Dr. Jilesh V	Statistics	Member	
13	Dr. Shani K	Zoology	Member	

### 3 - College Development Council

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	Dr. Narasimhugari T L Reddy	district Collector	Chairperson	Approving the utilisation of CDC Fund
2	Dr. Edakkotte Shaji	Principal	Secretary	
3	Ahammed Devarkovil	MLA	Member	
4	P A Mohammed Riyas	MLA	Member	
5	<b>Dr Anand T A</b>	<b>Faculty Rep( nominated)</b>	<b>Member</b>	
6	P T A president	Parent Rep	Member	
7	O S A Presedent	Alumni Rep		
8	Students Union Chair	University Rep		
9	PWD Exe. Engineer	PWD building		
10	Dr. Sathian M	nominated by DC		
11	Dr.Jayasree S	nominated by DC		
12	Ramesh Babu	nominated by DC		
13	Abdul Razak V K C	nominated by DC		

### 4 - Infrastructures(Management & Maitenance) & Accommodation

L. NO	NAME	DEPARTMENT	Nominates as	RESPONSIBILITY
1	<b>Abhilash M K</b>	<b>Commerce</b>	<b>Co-ordinator</b>	

2	Madhu N	Physics	Convener	Edusat/ORICE
3	Dr. Bindu T V	Malayalam	Convener	Ladies Haven
4	Dr. Subin Kumar K	Chemistry	Convener	Auditorium
5	Dr. Atul Meethal	Phy Education	Convener	Indoor Gym
6	Dr. Beena P	History	Convener	Seminar Hall
7	Soumia D Sherin	English	Member	
8	Dr. Jayesh P Nair	Hindi	Member	Golden Jubilee block
9	Dr. Jayasree	Botany	Member	Science Block
10	Abdul Riyas K	Zoology	member	
11	Lukmanul Hakeem	History	member	Main Block
12	Dr. Binoy K	PTA Secretary	member	

#### 5 -Ladies Hostel

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Dr. Baby Sheeba C P</b>	<b>Malayalam</b>	<b>Convener</b>	Support the smooth running of Ladies Hostel
2	Abdul Riyas K	Zoology	Member	
3	Dr. Vidya Varma PK	Botany	Member	
4	Dr. Radeena DN	Economics	Member	
5	Dr. Shamli MM	English	Member	
6	Indu P	English	Member	
7	Dr. Vineetha V S	Physics		
8	Dr. Binoy K	PTA Secretary	Member	

#### D - STUDENT SUPPORT

##### 1 - ELECTION

L. NO	NAME	DEPARTMENT	POSITION	RESPONSIBILITY
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1	<b>Sathian V T</b>	<b>Politics</b>	<b>Returning Off</b>	Conducting Elections to College Union/Staff Council/Senate/Academic Council
2	Dr.Redeen	Economics	Asst. Returning Officer	
3	Dr. Binoy K	Phy Edn.	Asst. Returning Officer	
4	Dr.Bhargavan	Hindi	Member	
5	Dr.Susmitha	Malayalam	Member	
6	Abhilash M K	Commerce	Member	
7	Dr. Rendeep N C	Physics	Member	
8	Dr. Subin Kumar K	Chemistry	member	
9	Pramod E K	Economics	member	
10	Noufal M	History	Member	

#### 2- College Union Charges

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	XXXXXXX		Staff Advisor	Cordinate the College Union Activities
2	XXXXXXXX		Fine Arts Advis	
3	XXXXXXXX		Staff Editor	

#### 4 - Club Activities

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Abdul Gafoor P</b>	<b>Malayalam</b>	<b>Convener</b>	<b>Nature Club &amp; Bhoomithra Sena</b>
2	Dr. Subin Kumar K	Chemistry	<b>Convener</b>	Science Club
3	Smera S	physics	<b>Convener</b>	Red Ribbon Club
4	Dr. Redeen ,	Economics	<b>Convener</b>	E.D Club, YIP
5	Remya Krishnan & Dr. Sujin	English, Economics	<b>Convener</b>	Tourism Club
6	Dr. Mujeeb Rahman P	Chemistry HOD	<b>Convener</b>	Connect career to campus
7	Dr. Sheba Susan	Commerce	<b>Convener</b>	EWYL

8	Madhu P	Physics		K- PHONE
9	Dr. Susmitha S	Malayalam	<b>Convener</b>	Jeevani
10	Dr. Sajeev P V	Malayalam	<b>Convener</b>	Film Club

#### 5 - Student Grievance Cell

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	Principal		Chairperson	Deals with the Grievances of Students
2	Vice Principal		Member	
3	<b>Dr. Dinesh P K</b>	<b>Commerce</b>	<b>Convener</b>	
4	Dr. Soniya Epa	Member	Member	
5	Dr. C.P.Muneer	Chemistry HOD	Member	
6	Dr Shamli M M	Hindi	Member	
7	Dr. Binitha M P	Physics	Member	
8	Noufal	History	Member	
9	Sathyan V T	Politics	Member	
10	XXXXXX	Staff Advisor	Member	

#### 6- Anti Ragging Committee(Asper Guidelines)

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	Principal	Principal	Chairperson	Deals the complaints related with ragging
2	<b>Dr. Shamli MM</b>	<b>Faculty</b>	<b>Convener</b>	
3	Dr. Soniya E.Pa	Faculty	Member	
4	XXXXXXXX	Civil Administration	Member	
5	XXXXXXXX	Police	Member	
6	XXXXXXXX	Local Media	Member	
7	XXXXXXXX	N.G.O -Youth	Member	
8	Radakrishnan	PTA Vice President	Member	

9	Rajeevan P V	Non Teaching Staff	Member
10	XXXXXXXX	Student of Class(PG)	Member
11	XXXXXXXX	Student of Class(UG)	Member

### 7- Anti Ragging Squad

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Dr.Shaheed Ramzan</b>	<b>Economics</b>	<b>Convener</b>	Monitor the campus to avoid any type of ragging-campaign for zero tolerance of ragging
2	Dr Abdul Raheem	Arabic	Member	
3	Girish Kumar	Commerce	Member	
4	Dr.Baby Sheeba C P	Malayalam	Member	
5	Sheniya Jose	English	Member	
6	Saleeja AP	Hindi	Member	
7	Dr. Shakkeela U V	History	Member	
8	Dr.Mujeeb Rahman	Chemistry	Member	
9	Randeep D N	Physics	Member	
10	Dr. Shyma S G	Statistics	Member	

### 8- Anti Narcotic Cell

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Shaiju Hendriks K</b>	<b>History</b>	<b>Convener</b>	Organise awareness programmes to prevent the use of drugs/alcohol/tobacco etc
2	Abdul Riyas K	NSS	Member	
3	Dr. Kabeer K T	NSS	Member	
4	Dr Abdul Gafoor	Malayalam	Member	
5	Dr. Muneer C P	Chemistry		
6	Dr. Binoy K	Physical Education		
7	Dr.Sujin	NCC Officer	Member	
8	Chairperson of College Union		Member	

9	Vice Chairperson of College union		Member
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### 9- Placement & Career

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Dr. Mujeeb Rahman P</b>	<b>Chemistry</b>	<b>Convener</b>	Conducting Career Guidance and placement programmes
2	Dr. Yaseer K M	Commerce	Member	
3	Dr. Shaheed Ramzan CP	Economics	Member	
4	Surekha K	English	Member	
5	Dr. U V Shakkeela	History	Member	
6	Dr. Nidhin	Statistics	Member	
7	Shijina K	Zoology	Member	

### 10 - Scholarships

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Dr. Shyma S G</b>	<b>Statistics</b>	<b>College Nodel</b>	Sharing Information about various scholarships/Help the students to register and renew the ascholarships/ solution to E-Grant related issues
2	Aysha VN	Arabic	Member	
3	Dr Ranjana P K	Botany	Member	
4	Dr Mujeeb Rahman P	Chemistry	Member	
5	Girish Kumar	Commerce	Member	
6	Roobiya L	Economics	Member	
7	Suekha	English	Member	
8	Mridula KR	Hindi	Member	
9	Dr. Shihabudheen Poonthala	History	Member	
10	Dr. Soniya E.Pa	Malayalam	Member	
11	Dr Hareesh VK	Mathematics	Member	
12	Dr. Reena NV	Physics	Member	
14	Shijina K	Zoology	Member	



### 11- Ethics Committee

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	Sheniya Jose	English	Convener	Deals with the compliants related with violating code of conduct /protocol etc.
2	Dr. Shaniba V	Chemistry	Member	
3	Sheba susan	Commerce	Member	
4	Dr. Swapna KS	Botany	Member	
5	Kala K K	History	Member	
6	Dr. Sajitha Kizhinippurath	Malayalam	Member	
7	Misha Jose	English	Member	
7	Dr. Geetha H	Politics	Member	

### 12- Womens Cell

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	Saleeja AP	Hindi	Convener	Conducting Various programmes for women empowerment
2	Dr. Priya P	Hindi	Member	
3	Misha Jose	English	Member	
4	Dr. Shakkeela U V	History	Member	
5	Remya Krishnan AV	English	Member	
6	Dr. Sarada K	Chemistry	Member	
7	Sheba susan	Commerce	Member	

### 13- Womens Grievance Redressel - Internal Complaints Committee (Asper the guidelines) 3 years

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	Dr. Sajitha Kizhinippurath	Malayalam (Senior	Chairperson	Deals the complaints
2	Remya Krishnan A V	Faculty	Members	
3	Dr. Sonia Epa	Faculty	Members	
4	Rajeevan K	NTS	Members	

5	Remy Usman	NTS	Members	related with sex abuse and other issues
6	Adv PM Athira	NGO-Legal	Members	
7		Research Scholar	Members	
8	XXXXXX	Student -PG	Members	
9	XXXXXX	Student- UG	Members	

#### 14-Anti Harassment Cell

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Dr. Binitha M P</b>	<b>Physics</b>	<b>Convener</b>	Conduct awareness programmes to prevent any type of harassment in the campus
2	Dinesh P K	Commerce	Member	
3	Dr Geetha H	Sanskrit	Member	
4	Dr. Sajitha Kizhinippurath	Malayalam	Member	
5	Dr. Soniya E pa	Malayalam	Member	
6	Dr. Shihabudheen Poonthala	History	Member	
7	Dr U K A Saleem	Zoology	Member	

#### 15 Student Amenities : Canteen

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Dr. Kabeer K T</b>	<b>Economics</b>	Convener	Prepare proposals for various student amenities and its management
2	Abhilash M K	Commerce	Charge of Canteen	
3	Jincy V K	Commerce	Operative Store	
4	Dr. Vidya Varma	Botany	Member	
5	Dr. Shaima	Statistics	Member	
6	Lukmanul Hakeem	History	Member	
7	College Union Chairperson		Member	
8	College Union Vice Chairperson		Member	

Co-operative Store			
1	<b>Abhilash N K</b>	<b>Commerce</b>	<b>Convener</b>
2	Dr.Binitha M P	Physics	member
3	Dr. Bindu TV	Malayalam	member
4	Dr. Kabeer KT	Economics	member
5	Mini	Office	member
6	Abdul Gafoor	office	member
7	Remi Usman	Office	member
8	Dr. Anand T A	Hindi	member

#### 16- Parent Teachers Association

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	Principal		President	As per the Govt. Guidelines
2	Radhakrishnan	Parent -Rep	Vice President	
3	<b>Dr.Binoy</b>	<b>Physical Edn</b>	Secretary	
4	Dr. Shyma S G	Statistics	Exe. Member	
5	Dr. Abdul Gafoor	Malayalam	Exe. Member	
6	Dr. T A Anand	Hindi	Exe. Member	
7	Dr. Vidya Varma	Botany	Exe. Member	
8	Sreeja M P	Parent -Rep	Exe. Member	
9	Geetha P	Parent -Rep	Exe. Member	
10	Gopalakrishnan	Parent -Rep	Exe. Member	
11	Sunil	Parent -Rep	Exe. Member	

#### E - GOVERNANCE & LEADERSHIP

### 1- College Council

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	Principal		Chairperson	Appex Body of the College
2	<b>Dr U K A Saleem</b>	<b>Zoology</b>	<b>Secretary</b>	
3	All HODs		Members	
	Dr Sonia Epa	Elected Member	Member	
	Sri. Abdul Riyas K	Elected Member	Member	
	Dr. Shyni P	Elected Member	Member	
5	Rajeevan P	Senior Supt	Members	
6	Shimna E	Librarian	Members	

### 2 - Internal Quality Assurance Cell

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	Dr. Pr ya P	Principal	Chairperson	Preparation of SSR & NAAC Accreditation works
2	Dr. Moncy Mathew	Vice Principal		
3	<b>Dr. Shyni P</b>	<b>Physics</b>	<b>Cordinator</b>	
4	Dr. Jilesh V	Statistics	Member	
5	Dr. Shanij K	Zoology	Member	
6	Dr. Vanaja K A	Chemistry	Member	
7	Viswas Viswam	English	Member	
8	Dr. Vineetha V S	Physics		
9	Dr. Gireesh Babu	Physics		
10	Sheba Susan	Commerce	Member	
11	Dr. Shamli M M	Hindi	Member	
12	Ahammed Devarkovil	MLA	Member	
13	University Rep	University Representative	Member	

14	Dr. Jayasree S	Former Faculty Member	Member
15	Imbichikoya K	Former Faculty Member	Member
16	Radhakrishnan	PTA Vice President	Member
17	Dr. Sathyan M	Alumni Rep	Member
18	xxxxxxxxx	College Union Chairperson	Member
19	Rajeevan P	Senior Supt	Member
20	Shimna E	Librarian	Member

### 3. Planning Board (Asper Guidelines)

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Dr. Nidhin K</b>	<b>Statistics</b>	Convener	Submission of proposals and utilisation of funds
2	Dr. Dinesh P K	Commerce	Member	
3	Dr. Binoy.K	Physical Education	Member	
3	Dr. Redeena DN	Economics	Member	
4	Dr. Mujeeb Rahman P	Chemistry	Member	
5	Dr Anand T A	Hindi	Member	
6	Dr. Moncy Mathew	English	Member	
7	Jincy V K	Commerce	Member	
8	Dr. Shanij K	Zoology	Member	
9	Dr. Jayasree	Botany	Member	
10	Jayesh P Nair	Hindi	Member	
11	Shimna E	Librarian	Member	
12	Rajeevan P	Senior Supt	Member	
		<b>NAAC Steering Committee</b>		
1	<b>Dr. Gireesh Babu</b>	<b>Statistics</b>	<b>Co-ordinator</b>	
2	Dr. Binitha M P	Physics	Criteria I	

3	Dr. Subin Kumar K	Chemistry	Criteria II
4	Dr. Renjana P K	Botany	Criteria III
5	Dr. Abdul Gafoor P	Malayalam	Criteria IV
6	Dr. Stalindas P P	Malayalam	Criteria V
7	Dr. Subair K A	Commerce	Criteria VI
8	Dr. Suresh Babu	Economics	Criteria VII
9	Dr. Redeena D N	Economics	Profile
10	Smt.Sheniya Jose.P	English	Editing
11	Smt.Indu.P	English	Editing

#### 4. Academic Master Plan

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Dr. Vineetha VS</b>	<b>Physics</b>	<b>Convener</b>	<b>Prepare a master plan for the college</b>
2	Dr Swapna K S	Botany (Campus Bea	Member	
3	Dr Nidhin	Planning committee	Member	
4	Dr U K A Saleem	(Council Secretary)	Member	
5	Madhu N	ORICE	Member	
6	Dr. Shyni	(IQAC)	Member	
7	Susmitha	(Womens Cell)	Member	
8	Dr Anand T A	(RUSA/Research)	Member	
9	Dr Atul Meethal	Phy Education	Member	
10	Dr.Binoy K	PTA Secretary	Member	
11	xxxxxxxxxx	Staff Advisor	Member	
12	Dr. Bindu P P	Statistics -(AISHA)	Member	
13	Dr. Mujeeb Rahman P	chemistry(Placemen	Member	
14	Rajeevan P	Sr. Superintendent	Member	

15	Shimna E	Librarian	Member
16	xxxxxxxxxx	Chairperson,College	Member

### 5. All India Suvy on Higher Education & Kerala Higher Education Council Survey

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	Soumia D Sherin	English	Nodel Officer	Update the Survey

### 6. University Teachers Portal & Punching Nodal Officer

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	Dr. Jilesh V	Statistics	Nodel Officer	Update the Portal

### 7. Purchase Committee

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Dr.Biju</b>	<b>Physics</b>	<b>Convener</b>	oval of all type of purc
2	ALL HODs		Members	
3	Dr.Shanij K	Zoology	Member	
4	Dr. Nidhin K	Statistics	member	
5	Rajeevan P	Senior Supt	Member	
6	Shimna E	Librarian	Member	

### 8. Discipline Committee

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Dr. Binoy K</b>	<b>Physical education</b>	<b>Convener</b>	
2	Lt. Kabeer KT	Economics	Joint Convener	
3	Dr.Soniya Epa	Malayalam	Joint Convener	
4	Abdul Riyas K	Zoology	member	

5	Dr.Sujin KN	(NCC ANO)	member	<b>Maintaining the discipline in the campus</b>
6	Dr. Dinesh P K	Commerce	member	
7	Sathian V T	Politics	Member	
8	Dr. Moncy Mathew	English	Member	
9	Dr. U K A Saleem	Council Secretary	Member	
10	Jayesh P Nair	Hindi	Member	
11	Dr Abdul Gafoor P	Malayalam	Member	
12	Dr. Randeep NC	Physics	Member	
13	Lukmanul Hakeem	History	Member	
14	Dr. Muneer C P	Chemistry	Member	
9	Dr. Athul Meetal	Physical education	Member	

## F - INNOVATIVE PROGRAMMES

### 1 - NEW INITIATIVES

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Dr Geetha H</b>	<b>Sanskrit</b>	Convener	Organise programmes as per the guidelines of of concerned agency
2	Dr. Sarada K	Chemistry	FLAIR	
3	Dr. Suresh Babu P A	Economics	DHANUSH	
4	Madhu	physics	ORICE	
5	Jincy V K	Statistics	Barrier Free C	
6	Saleeja A.P	Hindi	EK BHARATH	
7	Radeena D N	Economics	ASAP	
8	Dr Susmitha S	Malayalam	Jeevani	
9	Shihabudheen P	History	SSP	



10	Dr. Soumya D Sherin	Economics	WWS
11	Dr. Subair K A	Commerce	Continuing Edu

### 2 - Alumni

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Indu.P</b>	<b>English</b>	<b>Convener</b>	
2	Shijina K	Zoology	Member	Conduct various activities like Annual Alumni meet/Utilise their contribution for academic and infrastructural development of College
3	Abhilash M K	Commerce	Member	
4	Pramod E K	Economics	Member	
5	Saleeja A.P	Hindi	Member	
6	Lukmanul Hakeem	History	Member	
7	Dr.Stalindas PP	Malayalam	Member	

### 3. Campus Beautification

L. NO	NAME	DEPARTMENT	Nominated as	RESPONSIBILITY
1	<b>Dr Swapna K S</b>	<b>Botany</b>	<b>Convener</b>	Organise Campus Beautification Activities and management of waste
2	<b>Dr. Abdul Gafoor P</b>	<b>Malayalam</b>	<b>Joint Convener</b>	
3	Sheba Susan	Commerce	Member	
4	Suresh babu	Economics	Member	
5	Dr. Abdul Gafoor	Malayalam	Member	
6	Abdul Riyas K	NSS	Member	
7	Kabeer K T	NSS	Member	
8	Dr.Sujin KN	Economics (NCC)	Member	
9	Dr Binu D	Hindi	Member	
10	Misha jose	English	Member	
11	Dr. Shakeela U V	History	Member	
12	Dr.Atul Meethal	Physical Education	Member	

13	Aysha Muhsina	Physics	Member	
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		<b>COMPLAINT</b>		
	DR Priya P	Principal		
1	<b>Ravi K P</b>	<b>Malayalam</b>	Convener	To attend to the issues
2	Dr. Sumitha	Commerce		
3	Dr BHARGHAVAN	Hindi		
4	Dr MUNEEER CP	Chemistry		
5	DR U K A SALEEM	Zoology		
6	Dr. Vineetha V S	Physics		

**NATIONAL INSTITUTE RANKING FRAMEWORK(NIRF)**

1	<b>Dr.Nidhin.K</b>	<b>Statistics</b>	convener	
2	Dr.Anand.T.A	Hindi	Member	
3	Dr.Swapna.K.S	Botany	Member	
4	Dr.Biju.K.P	Physics	Member	
5	Dr.Abdul Gafoor.M.P	Malayalam	Member	
6	Dr.Vidya Varma	Botany	Member	
7	Dr.Unneenkutty Aliyas Saleem	Zoology	Member	
8	Sri.Jayesh P Nair	Hindi	Member	
9	Dr.Subin Kumar.K	Chemistry	Member	
10	Sri.Arun Kumar.A	office	Member	

**WASTE MANAGEMENT**

1	<b>Dr. Shanij K</b>	<b>Zoology</b>	convener	
2	Dr. Swapna K S	Botany		
	Dr. Dinesh p K	Commerce		
4	Abdul Riyas K	NS S		
5	Dr. Kabeer KT	NSS		
6	Saleeja A P	Hindi		
7	Divya	office		
8	Dr. Mujeeb Rahman P	Chemistry		
9	Sathyan	Political Science		

**Campuses of Kozhikode**

1	Dr. Priya P	Hindi		
2	Ayisha	Arabic		
4	Dr.Indu K	English		
5	Dr Binu D	Hindi		
6	Dr. Gheetha	Sanskrit		
7	Swapna K S	Botany		
8	Noufal M	History		
9	Redeena	Economics		
10	Dr. Subin Kumar K	Chemistry		
11	Madhu	Physics		
13	Sathyan	Political Science		
14	Ghirish	Commerce		
15	Abdul Riyas K	Zoology		
16	Sreeshma	Statistics		

FDSJ				
1	Dr. Ravi.K.P	Malayalam		

**Building Charge**

- |                                   |                   |                         |
|-----------------------------------|-------------------|-------------------------|
| 1. Lukmanul Hakeem, Viswas Viswam | history, English  | Main Building           |
| 2. Dr. Jayasree , Abdul Riyas K   | Botany, Zoology   | Science Building        |
| 3. Jayesh P Nair, Dr. Jilesh      | Hindi, Statistics | Golden Jubilee Building |
| 4.Dr. Subin Kumar                 | Chemistry         | Auditorium              |
| 5. Dr. Beena .                    | History           | Seminar hall            |