






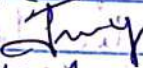
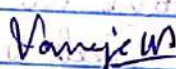

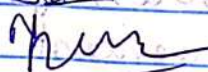


Date : 02.06.2022 Time : 11.30 am
 Venue : IQAC room

Agenda:

1. IQAC action plan 2022-23
2. College development master plan
3. Revised AQAR submission
4. AQAR 20-21 & 21-22 preparation
5. Functioning of clubs & committees
6. Certificate courses
7. Other matters

Members:

1. Dr. Edakkottu Shaji 
2. Dr. Money Mathew 
3. Dr. Shikhi M. 
4. Dr. Pramod K. 
5. Dr. Sajitha Kizhinippurath 
6. Dr. Shyni P. 
7. Dr. Shanijk 
8. Dr. Jincy 
9. Dr. Vanaja K. A. 
10. Dr. Jilesh V. 
11. Dr. Somya B. P. 

Decisions taken:

1. IQAC action plan for the academic year 22-23 was discussed and finalized.
2. Decided to speed up the functioning of college development committee and to present the first draft of the college development master plan in general meeting of all stakeholders.

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3. Revision comments received towards the AQAR for the years 2018-19, 19-20 and 21-22. It is decided to submit revised AQAR at the earliest.
 4. Relevant data to be collected from all departments in standard templates towards preparation of AQAR 21-22. It is decided to assign the criteria-wise charge to one faculty from all departments.
 5. Decided to form various clubs & committees for monitoring and coordinating activities of the college, at the earliest. As college is reopened after covid pandemic period measures should be taken to repair the mental health of students and staff. Decided to support all club committee student initiative and staff initiative activities.
 6. Decided to invite proposals for conducting certificate courses before 28.06.2022.

Meeting came to an end at 1.30 pm.






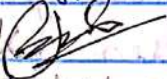




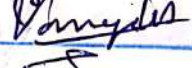

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Date: 24.07.2022 Time: 3:00 pm
 Venue: IQAC room.

Agenda:

1. AQAR 20-21 uploading
2. AQAR 21-22 data collection
3. Updating teacher's profile
4. Workshop on speaking skills
5. Scrutiny of certificate courses
6. Other matters.

Members present:

1. Dr. Edalakkal Shaji 
2. Dr. Manu Mathan 
3. Dr. Shikhi M. 
4. Aramod. K.R. 
5. Dr. Sajitha Kizhinippurath 
6. Dr. Shyni P. 
7. Dr. Shreeraj K. 
8. Dr. Jincy 
9. Dr. Vanaja K.A. 
10. Dr. Jilesh V. 

Decisions taken:

1. Decided to complete AQAR 20-21 by incorporating the collected data at the earliest.
2. Data to be collected towards filling of AQAR 21-22, after completing 20-21 final submission.
3. Dr. Shikhi M. is assigned duty to update teacher's profile on college website.
4. Decided to conduct a workshop for teaching and non-teaching staff on 'Improving speaking skills' on 27.07.2022 at 1:30 pm

5. Proposals for conducting certificate courses were scrutinized. All proposals are accepted with recommendations for some minor revisions.

Meeting concluded



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Minutes of IQAC meeting:

Date: 06.08.2022 Time: 7:00pm

Venue: G-meet

Agenda:

1. AQAR 2021-22 preparation
2. Other matters

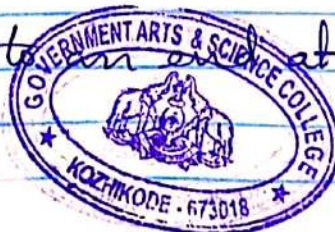
Members present:

1. Dr. Mercy Mathew
2. Dr. Shikhi M.
3. Prabhakaran
4. Dr. Sajitha Kizhappurath
5. Dr. Shymmi P.
6. Dr. Shaniji K.
7. Dr. Anithy K.
8. Dr. Vanaja K.A. Varghese
9. Dr. Jilesh V.A.
10. Dr. Sumiya E.P.

Decisions taken:

1. Criteria coordinators updated about the preparation of AQAR 21-22
2. Decided to collect report from those clubs & committees pending report submission

Meeting came to an end at 8:30 pm



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Minutes of IQAC meeting:









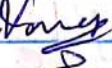

Date: 11.08.2022, Time: 11.30 AM

Venue: IQAC room

Agenda:

1. NIRF ranking of college
2. AQAR 21-22 preparation
3. Other matters

Members present:

1. Dr. Edakkicotte Shaji 
2. Dr. Momy Mathew 
3. Dr. Shikhi M. J 
4. Pva mod. KCKK 
5. Dr. Sajith K 
6. Dr. Shyni P. 
7. Dr. Shaini J 
8. Dr. Jijith J 
9. Dr. Vanaja K. A 
10. Dr. Jilesh V. 

Decisions taken:

1. Decided to participate in NIRF ranking process. All IQAC members should actively participate in data collection towards NIRF ranking.
2. Discussed about AQAR 21-22 preparation

Meeting concluded at 1.30 pm





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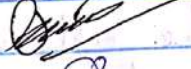






Minutes of IQAC meeting:

Date: 19.10.2022 Time: 3.00 pm

Venue: IQAC room

Agenda: AQAR 21-22 preparation

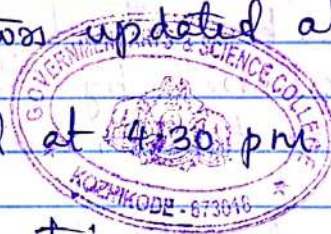
Members present:


1. Dr. Edakkalathu Shaji 
2. Dr. Mary Mathew 
3. Dr. Shikha M S 
4. Pramodan K K 
5. Dr. Sajitha K. 
6. Dr. Shamiya 
7. Dr. Shyama P. 
8. Dr. Jincy 
9. Dr. Vanaja K.A. 
10. Dr. Jilesh V. 

Decisions taken:

Criteria Coordinators updated about the preparation of AQAR 21-22

Meeting concluded at 4:30 pm




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Minutes of IQAC meeting:

Date: 21.11.2022, Time: 1.30 pm

Venue: IQAC room

Agenda: AQAR 21-22 submission
Other matters

Members present:

1. Dr. Edakkalathu Shaji 
2. Dr. Mary Mathew 
3. Dr. Soniya K P
4. Dr. Shikha M S 
5. Pramodan K K 

6. Dr. Sajitha K. Dr
7. Dr. Shaniya Dr
8. Dr. Shyma Dr
9. Dr. Vanaja K.A. Dr
10. Dr
11. Dr. Jilesh Dr
12. Dr. Sumya E.P. Dr

Decisions taken:

1. Decided to convene IQAC meetings in the morning session, as many of the members are having exam duty in the afternoon session.
2. IQAC members in charge of each criterion may convene a meeting of the members and go through the AQAR opened for revision and make necessary corrections before 26th November so that the same could be uploaded on Monday after placing it before the council.
3. IQAC members are to prepare the AQAR 2021-22 with the help of the members and submit it to the IQAC by 10th of December. The same shall be discussed by the IQAC and will be placed before the council on 15th December for approval.

Meeting concluded at 3.30 pm.



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Minutes of IQAC meeting:








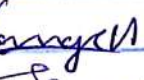

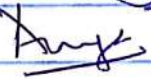
Date: 12.12.2022, Time: 3.00 pm

Venue: IQAC room

Agenda:

- 1. AQAR 20-21 final submission
- 2. Updating of AQAR 21-22 preparation
- 3. One day Workshop on 'NAAE re-accreditation'
- 4. Other matters

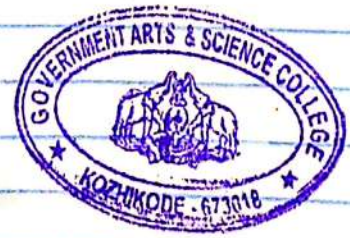
Members present:

- 1. Dr. K. Lakshmi Shaji 
- 2. Dr. Manu Mathan 
- 3. Dr. Shyama P.
- 4. Dr. Shikhi M. 
- 5. Pramod K. K. 
- 6. Dr. Sajith K. 
- 7. Dr. Shanika 
- 8. Jijy 
- 9. Dr. Vanaja K. A. 
- 10. Dr. Jilesh V. 
- 11. Ms. Anja K. 

Decisions taken:

- 1. AQAR 2020-21 is submitted before council and get ratified
- 2. Updated the progress of AQAR 21-22 preparation
- 3. Briefing about the one-day workshop on 'NAAE accreditation' on 13.12.2022.

Meeting came to an end at 4.15 pm.



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Minutes of IQAC meeting:

Date: 21.02.2023, Time: 10.30 am

Venue: IQAC room

Agenda:

1. Finalizing of AQAR 21-22
2. Collection of feedback from all stakeholders
3. NAAC steering committee
4. Other matters

Members present:

1. Dr. Edakkattu Shaji
2. Dr. Manoj Mathan
3. Vineetha V.S. Chan
4. Pramod K.K.
5. Dr. Sajitha K. Jan
6. Dr. Shyni P.
7. Dr. Shanija
8. Dr. Jimmy K. Jimmy
9. Dr. Vanaja K.A. Jay
10. Dr. Sonny B. Pa. Man
11. Dr. Jilesh V. Jilesh
12. Ms. Arya K.P. Arya

Decisions taken:

1. Decided to rectify the errors in AQAR 21-22. Dr. Shyni P and Ms. Vineetha V.S. were given the responsibility.
 2. Decided to form google form and to take feedback from all stakeholders before 31.05.2023
 3. An online feedback & attendance monitoring software is to be installed in the college toward uplifting of academic
 4. Decided to form NAAC steering committee
- Meeting concluded at 12.00 noon



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Minutes of IQAC meeting:







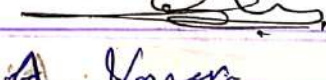
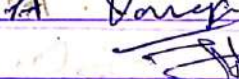
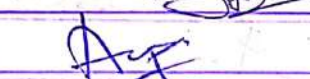
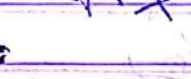
Date: 22.05.2023 Time: 3.00 pm

Venue: Google meet

Agenda:

1. AQAR 20-21 final submission
2. IQAC action plan for the year 2023-24

Members present:

1. Dr. Edakkotto Shaji 
2. Dr. Mony Mathan 
3. Vineetha V.S 
4. Pramod. EK 
5. Dr. Sajith K 
6. Dr. Shyri P. 
7. Dr. Shanik 
8. Dr. Vanaja KA 
9. Dr. Jilesh V. 
10. Ms. Axya K.P. 

Decisions taken:

1. AQAR 2021-22 compiled and finalized. Decided to place AQAR before council for ratification.
2. IQAC action plan is discussed and finalized.




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